

# Training SBA Disaster Relief

https://www.sba.gov/offices/headquarters/oda



**Coronavirus (COVID-19): Apply for an Economic Injury Disaster Loan**

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U.S. Small Business Administration

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## Office of Disaster Assistance

### Mission Statement

The Office of Disaster Assistance's mission is to provide low interest disaster loans to businesses of all sizes, private non-profit organizations, homeowners, and renters to repair or replace real estate, personal property, machinery & equipment, inventory and business assets that have been damaged or destroyed in a declared disaster.

### About Our Office

Through its Office of Disaster Assistance (ODA), SBA is responsible for providing affordable, timely and accessible financial assistance to businesses of all sizes, private non-profit organizations, homeowners, and renters following a disaster....

[Read More](#)

### Resources

#### Program Information

- [Current Disaster Declarations](#)

#### Disaster Policies and Procedures

- [A Reference Guide to the SBA Disaster](#)

## Leadership



**James Rivera**

*Associate Administrator*

James Rivera was named Associate Administrator for SBA's Office of Disaster Assistance in November 2009 after serving for several months as Acting Associate Administrator. In a typical year, his...

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# Training SBA Disaster Relief Home Page



⚠️ Coronavirus (COVID-19): Relief options and Additional Resources [CLICK HERE](#)

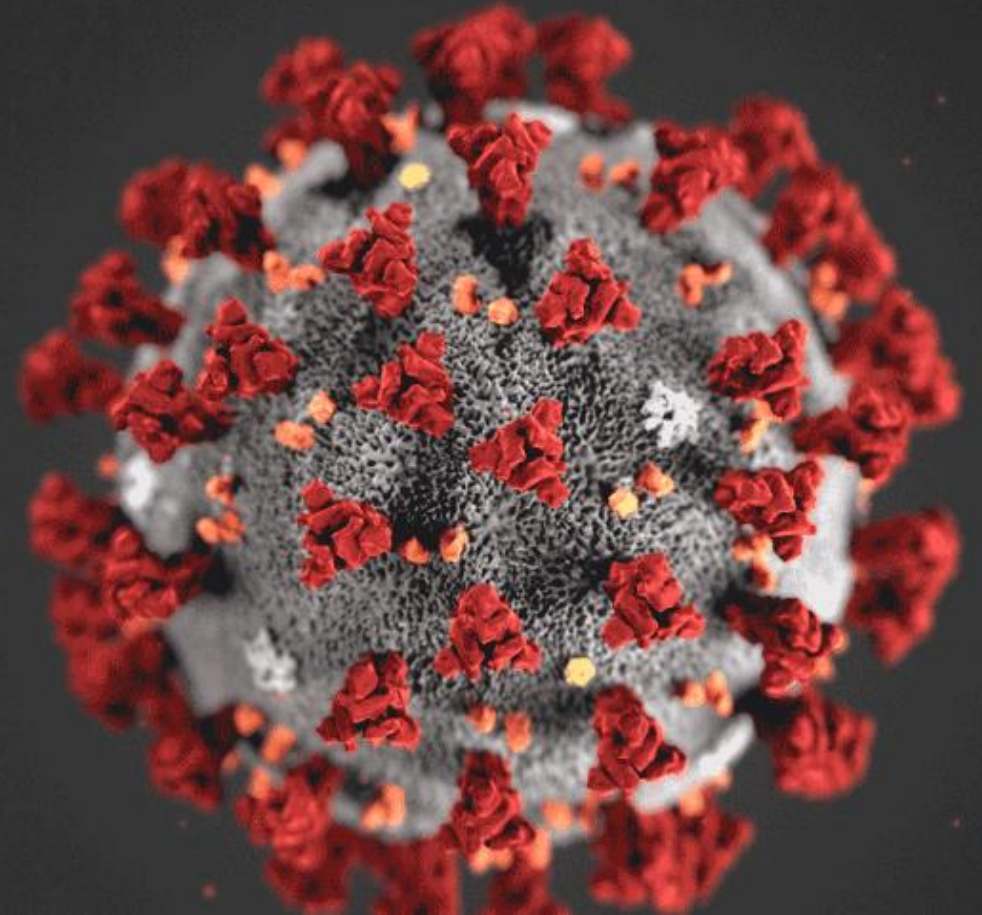


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## Coronavirus (COVID-19): Small Business Guidance & Loan Resources

[LEARN MORE](#)



# Training SBA Disaster Funding Options

## Click Under Coronavirus Funding Options

### Coronavirus (COVID-19): Small Business Guidance & Loan Resources

*Health and government officials are working together to maintain the safety, security, and health of the American people. Small businesses are encouraged to do their part to keep their employees, customers, and themselves healthy.*

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[Coronavirus Funding Options](#)

[Guidance for Businesses and Employers](#)

[Local Assistance](#)

[Join the SBA's Relief Efforts](#)

[SBA Products and Resources](#)

[Government Contracting](#)

#### Coronavirus Funding Options

[Click here to learn more about available SBA loan and debt relief options.](#)



# Training SBA Disaster Relief 4 Options – Select \$10,000 Advance

## Coronavirus Relief Options

We're here to help you overcome the challenges created by this health crisis. We offer multiple funding options for those seeking relief. Read more below.



Our nation's small businesses are facing an unprecedented economic disruption due to the Coronavirus (COVID-19) outbreak. On Friday, March 27, 2020, the President signed into law the CARES Act, which contains \$276 billion in relief for American workers and small businesses.

## Funding Options

In addition to traditional SBA funding programs, the CARES Act established several new temporary programs to address the COVID-19 outbreak.



# Training SBA Disaster Relief

## Click Economic Injury Disaster and Loan Advance

### Disaster Loan Applications

*Find out how to apply for SBA Disaster loans*

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[Economic Injury Disaster Loans and Loan Advance](#)

[Home Loans or Sole Proprietor Loans](#)

[Mailing instructions](#)

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#### Economic Injury Disaster Loans and Loan Advance

- To apply for a COVID-19 Economic Injury Disaster Loan, [click here](#) ←

# Training SBA Disaster Relief Click Get Disaster Assistance

## Economic Injury Disaster Loan Emergency Advance

*This loan advance will provide up to \$10,000 of economic relief to businesses that are currently experiencing temporary difficulties.*

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### Content

[Overview](#)

[Eligibility](#)

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## Overview

In response to the Coronavirus (COVID-19) pandemic, small business owners in all U.S. states, Washington D.C., and territories are eligible to apply for an Economic Injury Disaster Loan advance of up to \$10,000. This advance will provide economic relief to businesses that are currently experiencing a temporary loss of revenue. Funds will be made available following a successful application. This loan advance will not have to be repaid.

## Eligibility

The SBA's Economic Injury Disaster Loan provides vital economic support to small businesses to help overcome the temporary loss of revenue they are experiencing as a result of the COVID-19 pandemic.

This program is for any small business with less than 500 employees (including sole proprietorships, independent contractors and self-employed persons), private non-profit organization or 501(c)(19) veterans organizations affected by COVID-19.

Businesses in certain industries may have more than 500 employees if they meet the [SBA's size standards](#) for those industries.

The Economic Injury Disaster Loan advance funds will be made available within days of a successful application, and this loan advance will not have to be repaid.

[Frequently Asked Questions for Faith-Based Organizations Participating in the Paycheck Protection Program and the Economic Injury Disaster Loan Program](#)

To apply for a COVID-19 Economic Injury Disaster Loan and loan advance, [click here](#).

# Training SBA Disaster Relief

## Click under Economic Injury Disaster Loan Advance

### Disaster Loan Applications

*Find out how to apply for SBA Disaster loans*

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#### Economic Injury Disaster Loans and Loan Advance

- To apply for a COVID-19 Economic Injury Disaster Loan, [click here.](#) ←

# Training SBA Disaster Relief Eligibility Options – Select Individual/Independent Contractor

## COVID-19 ECONOMIC INJURY DISASTER LOAN APPLICATION



DISCLOSURES



BUSINESS INFORMATION



BUSINESS OWNERS INFORMATION



ADDITIONAL INFORMATION



SUMMARY

### STREAMLINED PROCESS REQUIREMENTS

SBA is collecting the requested information in order to make a loan under SBA's Economic Injury Disaster Loan Program to the qualified entities listed in this application that are impacted by the Coronavirus (COVID-19). The information will be used in determining whether the applicant is eligible for an economic injury loan. If you do not submit all the information requested, your loan cannot be fully processed.

The Applicant understands that the SBA is relying upon the self-certifications contained in this application to verify that the Applicant is an eligible entity to receive the advance, and that the Applicant is providing this self-certification under penalty of perjury pursuant to 28 U.S.C. 1746 for verification purposes.

The estimated time for completing this entire application is two hours and ten minutes, although you may not need to complete all parts. You are not required to respond to this collection of information unless it displays a currently valid OMB approval number.

### ELIGIBLE ENTITY VERIFICATION

#### Choose One:


- Applicant is a business with not more than 500 employees.
- Applicant is an individual who operates under a sole proprietorship, with or without employees, or as an independent contractor.
- Applicant is a cooperative with not more than 500 employees.
- Applicant is an Employee Stock Ownership Plan (ESOP), as defined in 15 U.S.C. 832, with not more than 500 employees.
- Applicant is a tribal small business concern, as described in 15 U.S.C. 657a(b)(2)(C), with not more than 500 employees.
- Applicant is a business, including an agricultural cooperative, aquaculture enterprise, nursery, or producer cooperative, that is small under SBA Size Standards found at <https://www.sba.gov/size-standards>.
- Applicant is a business with more than 500 employees that is small under SBA Size Standards found at <https://www.sba.gov/size-standards>.
- Applicant is a private non-profit organization that is a non-governmental agency or entity that currently has an effective ruling letter from the IRS granting tax exemption under sections 501(c),(d), or (e) of the Internal Revenue Code of 1954, or satisfactory evidence from the State that the non-revenue producing organization or entity is a non-profit one organized or doing business under State law, or a faith-based organization.



# Training SBA Disaster Relief Small Business 1120S, 1120C or LLC Select Applicant is a Business

## ELIGIBLE ENTITY VERIFICATION

### Choose One:

- Applicant is a business with not more than 500 employees. 
- Applicant is an individual who operates under a sole proprietorship, with or without employees, or as an independent contractor.
- Applicant is a cooperative with not more than 500 employees.
- Applicant is an Employee Stock Ownership Plan (ESOP), as defined in 15 U.S.C. 632, with not more than 500 employees.
- Applicant is a tribal small business concern, as described in 15 U.S.C. 657a(b)(2)(C), with not more than 500 employees.
- Applicant is a business, including an agricultural cooperative, aquaculture enterprise, nursery, or producer cooperative, that is small under SBA Size Standards found at <https://www.sba.gov/size-standards>.
- Applicant is a business with more than 500 employees that is small under SBA Size Standards found at <https://www.sba.gov/size-standards>.
- Applicant is a private non-profit organization that is a non-governmental agency or entity that currently has an effective ruling letter from the IRS granting tax exemption under sections 501(c),(d), or (e) of the Internal Revenue Code of 1954, or satisfactory evidence from the State that the non-revenue producing organization or entity is a non-profit one organized or doing business under State law, or a faith-based organization.

## Training SBA Disaster Relief

### Eligibility Options – Check Boxes – You are not Eligible if all are not selected

#### **Review and Check All of the Following:**

Applicant must review and check all the following (If Applicant is unable to check all of the following, Applicant is not an Eligible Entity):

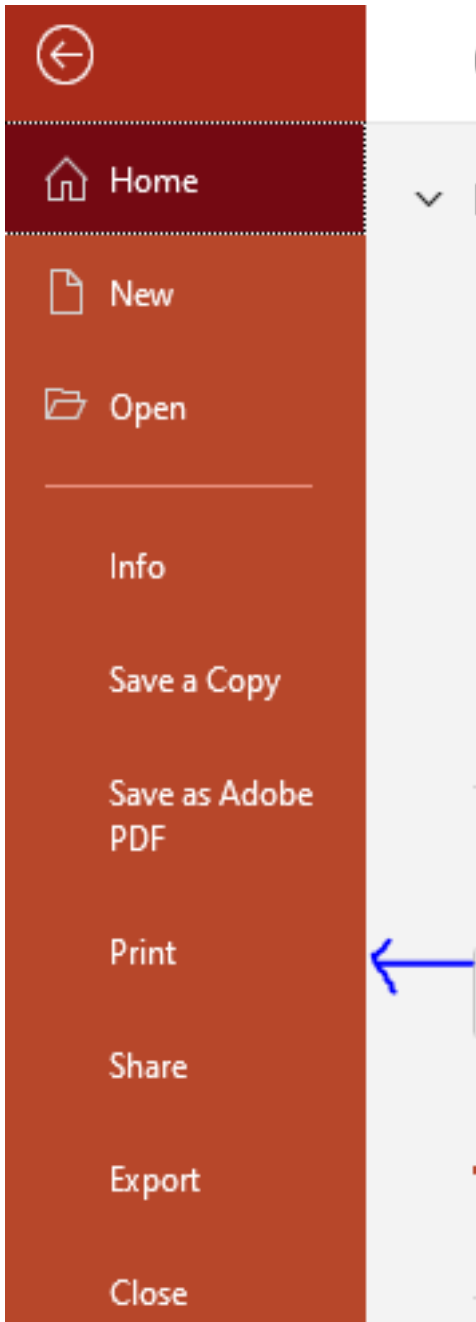
- Applicant is not engaged in any illegal activity (as defined by Federal guidelines).
- No principal of the Applicant with a 50 percent or greater ownership interest is more than sixty (60) days delinquent on child support obligations.
- Applicant is not an agricultural enterprise (e.g., farm), other than an aquaculture enterprise, agricultural cooperative, or nursery.
- Applicant does not present live performances of a prurient sexual nature or derive directly or indirectly more than de minimis gross revenue through the sale of products or services, or the presentation of any depictions or displays, of a prurient sexual nature.
- Applicant does not derive more than one-third of gross annual revenue from legal gambling activities.
- Applicant is not in the business of lobbying.
- Applicant cannot be a state, local, or municipal government entity and cannot be a member of Congress.

If you have questions about this application or problems providing the required information, please contact our Customer Service Center at 1-800-659-2955 or (TTY: 1-800-877-8339) [DisasterCustomerService@sba.gov](mailto:DisasterCustomerService@sba.gov).

[Continue >](#)

# Training SBA Disaster Relief

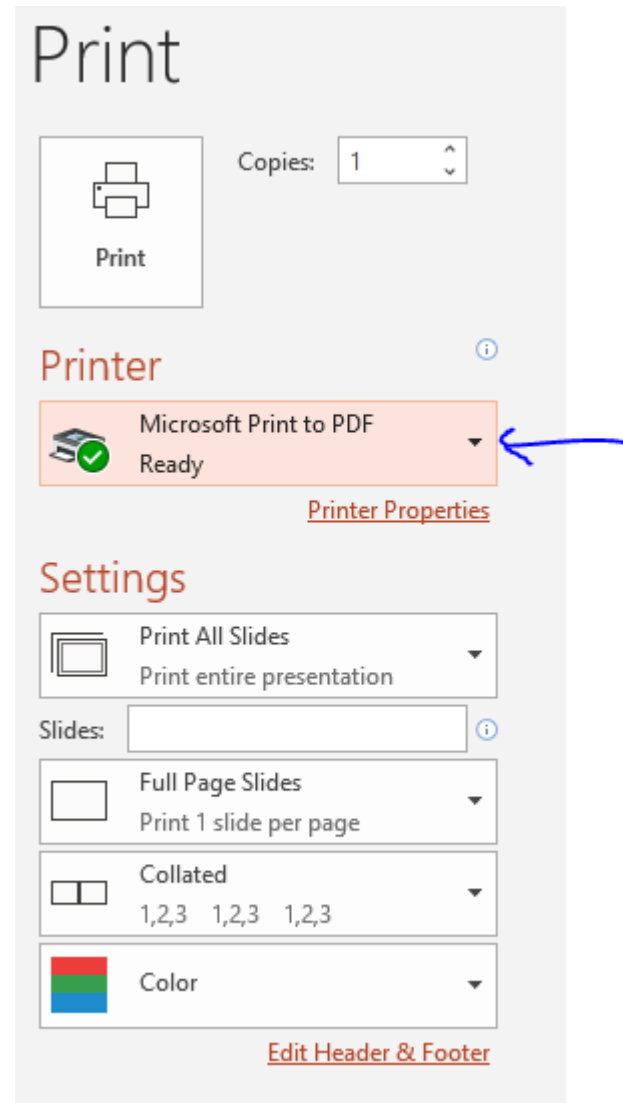
How to Print to PDF in any Windows Program  
Click File then Select Print



# Training SBA Disaster Relief

## How to Print to PDF in any Windows Program

Go to Printer Drop Down Box and Select Microsoft Print to PDF, click Print then name file and save to a Folder on your Computer for future reference



# Training SBA Disaster Relief Enter Business Information

TIP – Print to PDF or Printer Before Moving to Next Screen

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Non-profits, Homeowners and Renters

### COVID-19 ECONOMIC INJURY DISASTER LOAN APPLICATION



DISCLOSURES



BUSINESS INFORMATION



BUSINESS OWNERS INFORMATION



ADDITIONAL INFORMATION



SUMMARY

Step 1 of 3

### Business Information

Business Legal Name \*

Trade Name \*

EIN/SSN for Sole Proprietorship \*

Organization Type \*

# Training SBA Disaster Relief

## Enter Business Information

Select Organization Type = Sole Proprietor, LLC ,S-Corp, C-Corp, etc

TIP – Print to PDF or Printer Before Moving to Next Screen

Organization Type\*

Is the Applicant a Non-Profit Organization? \*

Yes  No

Is the Applicant a Franchise? \*

Yes  No

Gross Revenues for the Twelve(12) Month Prior to the Date of the Disaster (January 31, 2020) \*

Cost of Goods Sold for the Twelve(12) Month Prior to the Date of the Disaster (January 31, 2020) \*

Rental Properties (Residential and Commercial) Only - Lost Rents Due to the Disaster

Non-Profit Cost of Operation for the Twelve(12) Month Prior to the Date of the Disaster (January 31, 2020)

Combined Annual Operating Expenses for the Twelve(12) Months Prior to the Date of the Disaster (January 31, 2020) for All Secular Social Services Provided by the Faith Based Entity

List the Secular Social Services Provided by the Faith Based Entity

Compensation From Other Sources Received as a Result of the Disaster

Training SBA Disaster Relief  
Business Owners Information  
TIP – Print to PDF or Printer Before Moving to Next Screen

COVID-19 ECONOMIC INJURY DISASTER LOAN APPLICATION



DISCLOSURES



BUSINESS INFORMATION



BUSINESS OWNERS INFORMATION



ADDITIONAL INFORMATION



SUMMARY

Step 2 of 3

**Business Owners Information**

Is Your Business Owned by a Business Entity? \*

Yes  No

**Individual Owner/Agent(s)**

**Owner/Agent 1**

First Name \*

Last Name \*

# Training SBA Disaster Relief Additional Information

NOTE: You are Not Eligible if you answer Yes to any of these

## COVID-19 ECONOMIC INJURY DISASTER LOAN APPLICATION

DISCLOSURES BUSINESS INFORMATION BUSINESS OWNERS INFORMATION **ADDITIONAL INFORMATION** SUMMARY

Step 3 of 3

### Additional Information

In the past year, has the business or a listed owner been convicted of a criminal offense committed during and in connection with a riot or civil disorder or other declared disaster, or ever been engaged in the production or distribution of any product or service that has been determined to be obscene by a court of competent jurisdiction?  Yes  No

Is the applicant or any listed owner currently suspended or debarred from contracting with the Federal government or receiving Federal grants or loans?  Yes  No

a. Are you presently subject to an indictment, criminal information, arraignment, or other means by which formal criminal charges are brought in any jurisdiction?  Yes  No

b. Have you been arrested in the past six months for any criminal offense?

c. For any criminal offense - other than a minor vehicle violation - have you ever been convicted, plead guilty, plead nolo contendere, been placed on pretrial diversion, or been placed on any form of parole or probation (including probation before judgment)?

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# Training SBA Disaster Relief Summary

## COVID-19 ECONOMIC INJURY DISASTER LOAN APPLICATION



DISCLOSURES



BUSINESS INFORMATION



BUSINESS OWNERS INFORMATION



ADDITIONAL INFORMATION



SUMMARY

### Summary

#### Business Information



Edit

Business Legal Name

[REDACTED], INC

Trade Name

[REDACTED], INC

EIN/SSN for Sole Proprietorship

Organization Type

S-Corporation

Is the Applicant a Non-Profit Organization?

No

Is the Applicant a Franchise?

No

# Training SBA Disaster Relief Verify and Submit

In the past year, has the business or a listed owner been convicted of a criminal offense committed during and in connection with a riot or civil disorder or other declared disaster, or ever been engaged in the production or distribution of any product or service that has been determined to be obscene by a court of competent jurisdiction?	No
Is the business prohibited from contracting with the federal government?	No
a. Are you or any other person who is an officer, director, partner, or owner of the business, or any criminal offense, convicted, plead guilty, or placed on any probation, parole, or supervised release, or any other form of criminal justice supervision or restriction, during the period beginning 12 months before the date of the disaster and ending on the date of the disaster?	No
Individual Name	
Phone	
Street	
Fee Code	
I give my consent to the use of my information for the purposes of the program.	
<input type="checkbox"/>	

Select all squares with **traffic lights**

🔄 🎧 ⓘ **VERIFY**

✓ **Submit**

# Training SBA Disaster Relief Application Submitted – Take of Picture or Snip to save Application #



OMB Control #3245-0406

Expiration Date: 09/30/2020

## Disaster Loan Assistance

Federal Disaster Loans for Businesses, Private Non-profits, Homeowners and Renters

### COVID-19 ECONOMIC INJURY DISASTER LOAN APPLICATION

#### Application Submitted

Your application number is



You will not receive an email confirmation of your application submission. You will be notified through the email address you submitted ([JCOLLINS@REGULATIONSOLUTIONS.COM](mailto:JCOLLINS@REGULATIONSOLUTIONS.COM)) when we are processing your application. We expect this to take about a week.

Please write down your application number or print this page for your records.

*Thank*

*You*

